

LEAD MEMBER FOR COMMUNITY SERVICES

DECISIONS made by the Lead Member for Community Services, Councillor Chris Dowling, on 25 May 2016 at County Hall, Lewes

Councillor Keeley spoke on items 4 and 5 (see minute 3 and 4)

1 DECISIONS MADE BY THE LEAD CABINET MEMBER ON 27 APRIL 2016

1.1 Councillor Dowling RESOLVED to approve as a correct record the minutes of the meeting held on 27 April 2016.

2 REPORTS

2.1 Reports referred to in the minutes below are contained in the minute book.

3 EAST SUSSEX RECORD OFFICE COLLECTIONS POLICIES

3.1 The Lead Member considered a report by the Director of Communities, Economy and Transport.

DECISION

3.2 RESOLVED to (1) approve the East Sussex Record Office Collections Development Policy as set out in Appendix 1;

(2) approve the East Sussex Record Office Selection, Appraisal and Disposal Policy as set out in Appendix 2; and

(3) approve the East Sussex Record Office Collections Information Statement and Policy as set out in Appendix 3.

Reason

3.3 The Policies are required in order for the East Sussex Record Office to achieve Accreditation. The policies formalise existing principles and good practice and are based on documents that have been produced by archive services that have already achieved Accreditation.

4 REDUNDANT ASSETS OF THE SCHOOLS LIBRARY AND MUSEUM SERVICE

4.1 The Lead Member considered a report by the Director of Communities, Economy and Transport.

DECISION

4.2 RESOLVED to approve the disposal of identified redundant or damaged museum stock from the Schools Library and Museum Service collection, pursuing income generation opportunities where applicable.

Reasons

4.3 A rationalisation of the museum stock has been undertaken by the Schools Library and Museum Service (SLAMs) librarians and approximately 300 items have been identified as no longer suitable. These items are damaged, obsolete or no longer suitable to support SLAMs offering or the national curriculum. A comprehensive offering will be maintained.

5 UPDATE ON FEES CHARGED BY TRADING STANDARDS FOR STATUTORY AND NON-STATUTORY FUNCTIONS

5.1 The Lead Member considered a report by the Director of Communities, Economy and Transport.

DECISION

5.2 RESOLVED to (1) note the statutory fees payable for the issuing of explosives licences as set out in Appendix 1 for the 2016/2017 financial year;

(2) approve the fee payable for the issuing of a copy of a performing animals licence as set out in Appendix 1 for the 2016/2017 financial year;

(3) approve the hourly rate for conducting metrology related work as set out in Appendix 1 for the 2016/2017 financial year;

(4) approve the hourly rate of the Accredited Financial Investigator when conducting financial enquiries and investigations as set out in Appendix 1 for the 2016/2017 financial year; and

(5) note the percentage of confiscation obtainable by the Accredited Financial Investigator for successful Proceeds of Crime Act 2002 proceedings as set out in Appendix 1 for the 2016/2017 financial year.

Reasons

5.3 Trading Standards are responsible for enforcing a range of legislation. Some of this legislation places a statutory obligation on the County Council as the relevant local authority to undertake certain activities. Other legislation provides the County Council with the power and authority to enforce it where offences or breaches may have been committed.